ITMC MINUTES

April 17, 2013

Attendees

Chief Information Officer	Ron Baldwin
Office of Public Defender	Kyle Belcher (online)
Department of Fish, Wildlife, and Parks	Barney Benkelman
Department of Revenue	Tim Bottenfield
Department of Transportation	Mike Bousliman (online)
Teachers' Retirement System	Rick Bush
Department of Justice	Joe Chapman
Department of Environmental Quality	Daniel Chelini
Department of Administration, SITSD	Gordy Conn
Department of Corrections	John Daugherty
Department of Agriculture	John Dayton
Legislative Services Division	Steve Eller
Department of Public Health & Human Services	Dan Forbes
Local Government-Ravalli County	Joe Frohlich
Department of Natural Recourses	Kreh Germaine (designee)
Office of Public Instruction	James Gietzen
Public Employees Retirement	Bill Hallinan (online)
State Library	Evan Hammer
State Auditor's Office	Dawn Harmon
Department of Commerce	Larry Krause
Public Service Commission	Ousmane Loum (online)
Judicial Branch	Lisa Mader
Livestock	James Newhall (online)
Governor's Office	John Noble
State Fund	Stacy Ripple
Department of Administration	Michael Sweeney
Secretary of State's Office	Mark Van Alstyne

Guests
Barrows Consulting – Sandra Barrows; **DOR** – John Levick; **FWP** – Dawn Anderson, Lydia Bailey; **IBM** –Jim Clark, Brent Evans, Michael McBroom; **JUD** – Tammy Peterson; **SABHRS** – Ed Glenn; **Oracle** – Christine Williams

SITSD Attendees
Anita Bangert, Warren Dupuis, Stuart Fuller, Audrey Hinman, Julie Kriedeman, Chris Kuntz, Tammy LaVigne, G. Scott Lockwood, Tom Murphy, Cheryl Pesta, Sean Rivera, Carol Schopfer, and Irv Vavruska

Real Time Communication (online)
James Ashmore, Barry Bass, Patti Borsberry, Brett Boutin, Stephen Forrest, Sue Leferink, Teri Lundberg, and Doug Volesky

Call to Order and Introductions
- Welcome and Introductions – Joe Frohlich, Ravalli County

Minutes
March 6, 2013 Minutes Adoption
- Board voted and the motion carried with all in favor.

State of Montana CIO, Ron Baldwin
State Information Technology Services Organization
Honor to have been appointed to this position.by the Governor mid-January. After taking the job Ron looked at organization and decided in order complete his vision and carry out the vision of the Governor he rebalanced the organization in terms of roles and responsibilities and authority. Distributed and spoke from the memo to Information Technology Managers dated April 17, 2013.

IT Manager's Council Roles and Responsibilities Discussion and Planning - Ron Baldwin
This is a wonderful forum and great opportunity for us to exchange ideas, and get work done. Ron shared ideas on how we might move ITMC forward.
- I would like this council to be a major participant and driver in the strategic planning process.
- At meetings the Chair participates as a facilitator with Ron's help as a representative of the Governor and a consultant working together on things we want to do from a strategic planning process.

Comments from members of the Council
- Better meetings by removing updates from SITSD can focus on topics aligned with strategic plan.
- People are coming and spending lot of time and some are not participating at the level they want to participate
- ITMC should be more than a social gathering.
- On some key factors we need to make decisions and be together as a group to go in one direction as much as possible.
- Appreciate you making this more participator.
- Caution, there will be times when one size doesn't fit all and we have to be open to that.
- Good idea a major concern is it doesn't turn into debating sociality. We need to talk about only for so long, then make a decision and move forward.
- Working groups have done a good job getting information on new technologies without involving everyone in the group.
- Revamping the planning process would be good idea, it is a little top heavy and should be more   agency based.
- Good to refresh and rethink how you do business once in a while.

Suggested topics of discussion for the agenda
- Would educational training benefit the group as a whole?
- We don't do a good job as a state in touting the efficiencies and cost effective things we do.
- Ron stated we need to let people understand the value we are bringing to the State of Montana.   Want to be one face to the citizens which is a big challenge Stepping up to the challenge allows us to fulfill our missions of bring our unique and individual services to citizens and do it in a way where we leverage common systems and infrastructures. Also address some fundament and pressing problems and issues we are all facing in security, mobile data management, and electronic records.

- Ron will participate and lead the review of electronic management for the state.
- Ron believes we can be our own efficiently in government.

Council decided to cancel the May 1, meeting and go with May 13, strategic planning session.

Adopt SCCM Community of Interest – Joe Frohlich, Ravalli County *Action Item*
- Board voted the motion carried with all in favor
- Had the kick off meeting last week, if anyone is interested in being involved contact Larry Krause at 841-2705 or lkrause@mt.gov

Members forum
SITSD updates are posted on the website. Reports and updates normally provided during the ITMC meeting will now be posted on the ITMC website. Any questions regarding the information provided can be raised during the Member Forum.

SITSD Updates
- Email Database Availability Groups (DAG) - Chris Kuntz, SITSD
- See posted on the ITMC website or [here](#)
- SITSD Storage - Chris Kuntz, SITSD
- See posted on the ITMC website or [here](#)
- Security Policy and Common Controls - Lynne Pizzini, SITSD
- See posted on the ITMC website or [here](#)
- Audrey Hinman reminded everyone **ePass 2.0 will be migrated into the user acceptance testing environment** on Thursday morning April 18. Every application that uses ePass will needs to be authenticated.
- Audrey shared received further direction from the Governor Office on where we are going with **mt.gov and the redesign**. For the executive branch agencies that answer to the Governor, the mt.gov template is going continue on with the same rule and requirements as previously. Biggest thing you need to know is we are going from black to white. The logo will change. The new template will be out on our test site within the next couple of weeks. If you had a previous exception you will need to go through the exception process again.
- As part of the redesign we will provide an enterprise-wide Web Content Management system to any websites we host at SITSD on our shared servers.

Ron Baldwin stated our goal is to have PST's gone an important topic for us to talk about together as we move forward.
Dawn Harmon will be contacting Lynne about the virus scan software solution.
Joe Frohlich announced for Anita Bangert that the "Guide for Effective Project Management" has been finished and is posted on ITMC website and available [here](#)
Gordy Conn suggested as part of strategic planning included input on the ITMC website.
Ron Baldwin thanked everyone for attending this meeting and for the great conversation and looks forward to the new way of conducting business with the council in this upcoming year.

Public Comment N/A

Meeting Adjourned at 10:23 a.m.